



# VILLAGE OF WINNECONNE

*The Community of Opportunity*

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381

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## Minutes

### PERSONNEL FINANCE COMMITTEE

**Monday, March 9th, 2026 @ 12:00 pm**

**Village Board Room, 30 South First Street**

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#### **Call to Order**

**Roll Call** – Paul Olson, Michael Bouras, Mary Kay Krings - all present.

**Meeting called to order at 12:00pm.**

#### **Regular Business**

**Motion by Bouras, Second by Olson** to approve February 9th, 2026, Minutes.

**Motion passes by voice vote: 2-1-0 (Krings nay)**

#### **Public Participation**

None.

#### **Financials: Treasurer and Administrator**

- Review of financial reports
  - Treasurer Schoenberger reviewed the finances as noted in the packet. The Police Department is at 13% currently; according to Treasurer Schoenberger, it was discovered that the police department IT bill was invoiced from earlier work for IT services rendered previously, which contributed to the current financial position. Fire and EMS is at 26% as the fire department was sent the check for their biannual dues; the EMS bill gets cut once a month, so this line will go up in an incremental manner.
  - Trustee Olson inquired as to why there are tax bill refunds. Treasurer Schoenberger shared the various reasons – residents forget they have escrowed the funds, sent a check for more than the bill, pay twice, etc.

#### **Administrator's Report**

- Personnel updates
  - Administrator Fuller provided a brief update on the new Field Supervisor, Scott. Administrator Fuller noted that he and Public Works Director Mankiewicz have seen positive reflections so far. He noted that they expect to see future growth in all of the new operators.
- Operations updates
  - Administrator Fuller gave an analysis of stormwater utility to the PFC; the analysis shows the strengths and areas of challenges within the utility. The analysis also provides a look-ahead on anticipated revenue. Administrator Fuller noted that the driving factor in beginning this analysis is that a resident reached out inquiring about how the stormwater utility is utilized.
  - Administrator Fuller also provided a document to the PFC that is a summary that residents can take and understand more about the stormwater utility. For instance, the document shows that the utility fund

is restricted fund, and the revenue can only be used for utility. The document also shows what a resident should expect to pay on an average home's value. The intent of the document is to help residents understand where their tax dollars are allocated and why.

- A discussion occurred about how water rates are calculated and how the PSC determines the rate to assign to the Village. Administrator Fuller noted that he would provide the PFC with a document describing these reasons to the rate selection by next meeting.
- Administrator Fuller also put together a synopsis of 2019 to present on the general fund and anticipated forecast. In the analysis, the difference noted between the anticipated vs actual general fund was significant until 2023, signifying difficulty in budgeting accuracy. Trustee Olson inquired as to why there was such a significance in the difference between the actuals vs the anticipated; Administrator Fuller noted on reason is that cost controls were not solidified and costs were not properly allocated to the correct budget line items.

### **Old Business**

**Motion by Bouras, Second by Krings** to resubmit the trustee and president wages as approved by PFC in the February meeting to the Village Board

**Motion passes by voice vote 3-0-0**

Administrator Fuller noted that this discussion was reoccurring as a result of a finding that was discovered after the PFC voted to approve a new salary; Wisconsin Statutes do not allow for wages to be increased after the deadline to begin taking out nomination papers for the role in which wages are being adjusted – in context, since nomination papers have already been taken out/submitted for the two upcoming open Village Board trustee positions, those individuals would not be eligible to receive the new wage. Administrator Fuller noted that it may make sense to wait until budget preparation starts to have a full picture of how increased wages would affect the overall budget. Trustee Krings and Trustee Bouras both suggested that the PFC make a decision now on the new salary. Administrator Fuller noted that the amounts that were approved at last PFC could be placed on the Board's meeting; the PFC decided to move forward with the previously suggested wages. Administrator Fuller noted that he would include verbiage regarding inflationary adjustments.

### **New Business**

**Motion by Olson, Second by Bouras** to suggest Option 3 to the Village Board for utilization of the park unused forecasted 2026 allocation due to Marble Park beach closure

Treasurer Schoenberger reviewed the packet information regarding the unused forecasted 2026 allocation due to Marble Park beach closure. Treasurer Schoenberger noted that the PFC will see the one-year donation to Marble Park through the Oshkosh Area Community Foundation (\$100,000). Administrator Fuller also reminded the PFC that the beach house has the updated POS systems so that the understanding of the revenue through the beach can be better understood and more accurate. Treasurer Schoenberger

reviewed what is anticipated to be allocated expenses for 2026 even with the closure. The unused allocation is approximately \$19,000. Administrator Fuller noted the options for the excess:

### **Recommendations for Unused Allocation**

#### **Option 1: Leave allocations as budgeted**

- This would likely result in the addition of \$19,443.03 to the general fund reserve at year end. Note, entered 2026 with a fund balance at 48%, forecasted to not change in 2026.
- Assumptions: Increase to the general fund reserve
- Risks: Exceeding the fund policy towards 50% may cause calls on current debt as well as perceived misallocations.

#### **Option 2: Reallocate funds to replace equipment throughout the parks system**

- This allocation could be used to replace equipment such as picnic tables, upgraded garbage cans, volleyball nets, etc.
- Picnic Tables
  - Estimated at \$969 each
  - Approximately 67 total throughout the Village with a current plan of replacing 12 each year. Was included within the BOE provided by DPW for the 2026 budget.
- Garbage Cans
  - Estimated at \$1,699 each
  - Approximately 37 total throughout the Village with a current plan of replacing 5 each year. Was included within the BOE provided by DPW for the 2026 budget
- Assumptions: Provide more funds than previously requested which may capture quicker replacement of outdated offerings.
- Risk: Replacing the inventory too quickly will result in a larger replacement amount in out years, driving cost variables.

#### **Option 3: Marble Park Beach Landscape Refresh**

- This would keep the current allocation within Marble Park Beach to enhance the landscaping for long-term community value, aesthetic cohesion, and economic impact.
- Total Forecasted Project Cost: \$19,443.03
  - Forecasted Labor Cost: \$4,338.00
  - Forecasted Material Cost: \$12,160.73
  - Engineering: \$1,000.00
  - Contingency: \$1,944.30

#### **Assumptions:**

- The beach is closed offering the prime opportunity to complete work without disrupting public offerings
- Will not impact the other improvements being made by other aspects of phase 1 of the master plan

- Demonstrates the Village is utilizing the funds to enhance offerings, not just signing over money to other partners
- Revenue may increase from scrap from the demolition of the old beach house

Risks:

- If the size and scope changes or additional wants are added, this would drive the cost
- Engineering considerations if required
- Priorities of work (emergency work) may adjust the timeline

After the options were provided, the PFC had the following perspectives:

- Trustee Olson inquired about the last phase of the Marble Park Master Plan, which would build a new parking space. The new parking lot may shrink the shallow end of the beach.
- Trustee Krings noted she was interested in supporting the options, but wanted to ensure that the money was not only spent for the reason of having the option to do so, and wanted to ensure that there weren't outstanding bills to be paid that the funds could instead be used for.
- Trustee Olson and Trustee Krings both supported Option 3, however, both trustees wanted to ensure that the parking lot phase of the Master Plan would not negatively affect this suggestion and cause rework, etc in the Master Plan or in Option 3.
- Trustee Bouras noted his concerns about the rock wall, noted there could be a safety risk. Administrator Fuller noted that the rock wall would be structured in a way that didn't add a significant amount of safety risk; the wall would also have signage warning of the risk. Trustee Bouras ultimately did support Option 3 as it would entice people driving by to stop in at the park.

**Motion passes by voice vote 3-0-0**

**Motion by Krings, Second by Bouras** to recommend for Village Board approval the proclamation recognizing the achievements of the Winneconne High School Football State Championship team

**Motion passes by voice vote 3-0-0**

**Motion by Bouras, Second by Krings** to recommend for Village Board approval the proclamation recognizing the achievements of the Winneconne High School Fishing State Championship team

**Motion passes by voice vote 3-0-0**

**Motion by Bouras, Second by Krings** to move into closed session pursuant to Wisconsin State Statute 19.85(1)(c) to consider employment, promotion, or performance evaluation data of public employees

**Motion passes by voice vote 3-0-0**

- Update on personnel performance

**Motion by Bouras, Second by Krings** to move into open session.

**Motion passes by voice vote 3-0-0**

**Set next meeting date:**

April 13th at 12:00pm

**Adjourn**

Motion by Bouras, Second by Krings to adjourn the meeting.

**Motion passes by voice vote 3-0-0**

Meeting adjourned at 1:50pm.